



TOWN OF
**DIAMOND
VALLEY**

**OFFICE CONSOLIDATION
of
Bylaw 2025-125**

The 2026 Rates and Fees Bylaw

This document is consolidated into a single publication for the convenience of users. The official Bylaw and all amendments thereto are available from the Legislative Services Supervisor and should be consulted in interpreting and applying this Bylaw. In case of any dispute, the original Bylaw(s) must be consulted.

For easy reference the amending Bylaw Numbers are listed with a brief description.

Printed by the Legislative Services Supervisor, by the authority of Town Council.



Includes Amending Bylaws:



BYLAW 2025-125

BEING A BYLAW OF THE TOWN OF DIAMOND VALLEY IN THE PROVINCE OF ALBERTA, TO SET VARIOUS RATES, FEES AND OTHER CHARGES FOR SERVICES PROVIDED BY THE TOWN.

WHEREAS pursuant to the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, a municipal council has authority to govern and the authority to pass bylaws respecting the municipality, including services provided by or on behalf of the municipality;

AND WHEREAS pursuant to the *Municipal Government Act*, the Town may pass a bylaw annually for the purpose of establishing rates, fees and other charges for services provided by the Town.

THEREFORE, BE IT RESOLVED THAT the Council of the Town of Diamond Valley, duly assembled in Council Chambers in Diamond Valley, Alberta, enacts as follows:

1.0 TITLE AND PURPOSE

- 1.1 This Bylaw may be cited as the "2026 Rates and Fees Bylaw".
- 1.2 The purpose of this Bylaw is to set various rates, fees and other charges for the provision of goods and services by the Town of Diamond Valley. The rates, fees and charges contained in Schedule "A" form part of this Bylaw.
- 1.3 Schedule "A" may be amended from time to time, by bylaw, and any such amendment shall form part of this Bylaw.

2.0 INTERPRETATION AND DEFINITIONS

- 2.1 In this bylaw and any schedules to this bylaw, the following terms, phrases, words and their derivations shall have the following meanings:
 - (a) **Act** means the *Municipal Government Act*, RSA 2000, c. M-26, together with any amendments and Regulations made thereunder;
 - (b) **Bylaw** means Bylaw 2025-125, the "2026 Rates and Fees Bylaw";
 - (c) **CAO** means the Chief Administrative Officer of the Town of Diamond Valley.
 - (d) **Council** means the duly elected Council of the Town of Diamond Valley.
 - (e) **Town** means the municipality of the Town of Diamond Valley in the Province of Alberta, or where the context so requires, its municipal boundaries.
- 2.2 The headings in this Bylaw do not form part of this Bylaw and shall not affect its interpretation.
- 2.3 Any references in this Bylaw to any Statutes are to the *Province of Alberta Statutes* as amended or replaced from time to time and any amendments thereto.
- 2.4 Within the text of this Bylaw:
 - (a) use of a pronoun or determiner which indicates one gender shall include all genders unless the context requires otherwise, and

(b) use of the singular shall include the plural and the plural shall include the singular as the context requires.

2.5 The word "may" when used in this Bylaw shall be construed as permissive and empowering, and the word "must" or "shall" when used in this Bylaw shall be construed as imperative.

3.0 GENERAL PROVISIONS AND COMING INTO FORCE

3.1 If any term, clause or condition of this Bylaw or the application thereof is found to be invalid or unenforceable, the remainder of this Bylaw or application of such term, clause or condition shall not be affected and shall remain in force and effect.

3.2 Nothing in this Bylaw relieves any person from compliance with any other bylaw or any applicable federal or provincial law, regulation or enactment.

3.3 In the event of a conflict between this Bylaw and any other bylaw or any applicable federal or provincial law, regulation or enactment respecting public health and safety, the other bylaw, law, regulation, or enactment shall prevail to the extent of the conflict.

3.4 This Bylaw, upon coming into force, repeals Bylaw 2024-96 and any amendments thereto.

3.5 This Bylaw shall come into force and effect on January 1, 2026.

READ A FIRST TIME on the 1st day of October, 2025

READ A SECOND TIME on the 1st day of October, 2025

READ A THIRD AND FINAL TIME on the 1st day of October, 2025

Original Signed
Mayor

Original Signed
Chief Administrative Officer

SCHEDULE "A" 2026 RATES AND FEES

Planning and Development Fees

**Advertising fee is based on ¼ page advertisement. If larger is required, the developer will be invoiced at cost +\$75.00*

Sum all applicable fees for each application.

| Statutory Plans | Base Fee | | Total Fee |
|---|--------------|---|--------------|
| Pre-Application Meeting (first) | \$0.00 | | \$0.00 |
| Pre-Application Meeting Request by Developer (subsequent) Credited to fee at time of application | \$200.00 | | \$200.00 |
| Municipal Development Plan Amendment | \$8,000.00 | Plus \$400.00 Advertising Fee* | \$8,400.00 |
| New Area Structure Plan | \$7,500.00 | Plus \$100.00 per Hectare Plus \$400.00 Advertising Fee* | varies |
| ASP/ARP Amendment (no change in use or density) | \$4,000.00 | Plus \$400.00 Advertising Fee* | \$4,400.00 |
| ASP/ARP Amendment (other) | \$5,000.00 | Plus \$400.00 Advertising Fee* | \$5,400.00 |
| Revised New ASP Application | | | |
| Prior to circulation | 25% base fee | | 25% base fee |
| Post circulation & Prior to 1st Reading | 50% base fee | | 50% base fee |
| Revised Amendment Application | | | |
| Prior to circulation | 25% base fee | | 25% base fee |
| Post circulation & Prior to 1st Reading | 50% base fee | | 50% base fee |

| Land Use Bylaw Amendments | Base Fee | | Total Fee |
|---|--------------|---------------------------------------|--------------|
| Pre-Application Meeting (first) | \$0.00 | | \$0.00 |
| Pre-Application Meeting Request by Developer (subsequent) Credited to fee at time of application | \$200.00 | | \$200.00 |
| New Direct Control District | \$8,000.00 | Plus \$400.00 Advertising Fee* | \$8,400.00 |
| Amendment to Direct Control District | \$5,000.00 | Plus \$400.00 Advertising Fee* | \$5,400.00 |
| Site Specific Amendment | \$8,000.00 | Plus \$400.00 Advertising Fee* | \$8,400.00 |
| Redesignation | \$5,000.00 | Plus \$400.00 Advertising Fee* | \$5,400.00 |
| No change in use or density | \$4,000.00 | Plus \$400.00 Advertising Fee* | \$4,400.00 |
| Other | \$4,000.00 | Plus \$400.00 Advertising Fee* | \$4,400.00 |
| Revised Amendment Application | | | |
| Prior to circulation | 25% base fee | Plus \$400.00 Advertising Fee* | 25% base fee |
| Post circulation & Prior to 1st Reading | 50% base fee | Plus \$400.00 Advertising Fee* | 50% base fee |

| Development Permit All Districts/Uses | Base Fee | | Total Fee |
|--|---------------------|----------------------------------|------------------|
| Development Started Without a Permit | Double the base fee | | |
| Development Permit Appeal (to SDAB) | \$250.00 | | \$250.00 |
| Permit Exempt Letter | \$100.00 | | \$100.00 |
| Revised Application Request by Developer (Development Agreement Not Required) | | | |
| Prior to circulation/No circulation required | 25% base fee | | 25% base fee |
| Post circulation & Prior to Decision | 50% base fee | | 50% base fee |
| Revised Application Request by Developer (Development Agreement Required) | | | |
| Prior to circulation/No circulation required | 50% base fee | | 50% base fee |
| Post circulation & Prior to Decision | 75% base fee | | 75% base fee |
| Stripping & Grading | \$1,000.00 | Plus \$100.00 per Hectare | varies |
| Pageantry Sign Plan | \$1,200.00 | | \$1,200.00 |
| Amendment to Pageantry Sign Plan | \$600.00 | | \$600.00 |
| No Development Agreement: Re-inspection by Town Staff (utility connections, deposit returns, etc.) | \$300.00 | | \$300.00 |
| No Development Agreement: Re-inspection by Town Consultant (Engineer) | \$500.00 | | \$500.00 |

| Development Permit Residential Uses | Base Fee | | Total Fee |
|---|--|--|----------------------------------|
| Pre-Application Meeting (first) | \$0.00 | | \$0.00 |
| Pre-Application Meeting Request by Developer (subsequent) Credited to fee at time of application | \$50.00 | | \$50.00 |
| Time Extension/Delay Issuance Request | \$100.00 | | \$100.00 |
| Residential Variance (Primary Use/Building) (per variance) | \$200.00 | | \$200.00 |
| Accessory Residential Variance (per variance) | \$100.00 | | \$100.00 |
| New Building (<3 Dwelling Units) | \$600.00 | Plus \$100.00 per dwelling unit | varies |
| New Building (3-10 Dwelling Units) | \$800.00 | Plus \$75.00 per dwelling unit | varies |
| New Building (>10 Dwelling Units) | \$1,000.00 | Plus \$50.00 per dwelling unit | varies |
| Comprehensive Development Plan | Sum of all applicable fees | | varies |
| Accessory Dwelling Unit | \$250.00 | | \$250.00 |
| Accessory Building (unserviced at grade) | \$100.00 | | \$100.00 |
| Accessory Building (other) | \$500.00 | | \$500.00 |
| Home Occupation (minor) | \$100.00 | | \$100.00 |
| Home Occupation (major) | \$250.00 | | \$250.00 |
| Accessory Use, other | \$250.00 | | \$250.00 |
| Additions/Major Exterior Alteration | \$300.00 | | \$300.00 |
| DC Permit | Double base fee | | varies |
| Demolition | \$300.00 | | \$300.00 |
| Sign | \$50.00 | | per sign; minimum \$100.00 |
| Multiple Uses/Buildings on a R1, R1N, or R2 lot | Fees for Principal Use/Building Apply; No charge for Accessory Uses or Buildings when forming part of the same application | | |

| Development Permit Non-Residential Uses (Institutional, Commercial, Industrial) | Base Fee | | Total Fee |
|--|----------------------------|---|------------------------------|
| Pre-Application Meeting (first) | \$0.00 | | \$0.00 |
| Pre-Application Meeting Request by Developer (subsequent) Credited to fee at time of application | \$200.00 | | \$200.00 |
| Time Extension/Delay Issuance Request (first) | \$350.00 | | \$350.00 |
| Time Extension/Delay Issuance Request (subsequent) | \$500.00 | | \$500.00 |
| Non-Residential Variance (Primary Use/Building) | \$500.00 | | \$500.00 |
| Accessory Non-Residential Variance (per variance) | \$200.00 | | \$200.00 |
| New Principal Building/Use (single use) (per variance) | \$1,000.00 | Plus \$2.50 per m² | varies |
| New Principal Building (multiple uses/tenants) | \$1,500.00 | Plus 2.50 per m² | varies |
| New Mixed-use w/Residential | \$1,000.00 | Plus \$100 per dwelling unit Plus \$1.00 per m² | varies |
| Comprehensive Development Plan | Sum of all applicable fees | | varies |
| Change of use (permitted) | \$300.00 | | \$300.00 |
| Change of use (discretionary) | \$600.00 | | \$600.00 |
| Accessory Building | \$500.00 | | \$500.00 |
| Additions/Add Mezzanine/Major Exterior Alteration | \$500.00 | | \$500.00 |
| DC Permit | Double base fee | | varies |
| Demolition | \$600.00 | | \$600.00 |
| Sign | \$100.00/sign | | varies (minimum \$200.00) |

| Subdivision | Base Fee | | Total Fee |
|---|-----------------|---------------------------------------|------------------|
| Pre-Application Meeting (first) | \$0.00 | | \$0.00 |
| Pre-Application Meeting Request by Developer (subsequent) Credited to fee at time of application | \$200.00 | | \$200.00 |
| Revised Application Request by Developer (Development Agreement Required) | | | |
| Prior to circulation/No circulation required | 50% base fee | | 50% base fee |
| Post circulation & Prior to Decision | 75% base fee | | 75% base fee |
| Time Extension/Delay Issuance Request (first) | \$350.00 | | \$350.00 |
| Time Extension/Delay Issuance Request (subsequent) | \$500.00 | | \$500.00 |
| Subdivision Application / Title Separation | \$2,500.00 | Plus \$250.00 per parcel | varies |
| MR/SR/MSR/CSR/ER &PUL Lots fee exempt | yes | | \$0.00 |
| Boundary Adjustment Application (no new parcels) | \$2,000.00 | | \$2,000.00 |
| Subdivision Endorsement | \$500.00 | Plus \$100.00 per parcel | varies |
| Condominium Registration | | Plus \$40.00 per dwelling unit | varies |
| MR Disposition Application | \$2,500.00 | Plus \$400.00 Advertising Fee* | \$2,900.00 |
| Subdivision Appeal (to SDAB) | \$250.00 | | \$250.00 |
| Utility Line Assignment ("ULA") multi-shallow alignment (/m) | \$250.00 | Plus \$2.50 per Metre | varies |
| ULA single-shallow alignment (/m) | \$250.00 | Plus \$10.00 per Metre | varies |
| Tentative Plan Adjustment post-decision | \$300.00 | Plus \$50.00 per parcel | varies |

| Agreements & Engineering (Preparation and registration fees are not charged for developer prepared and submitted documents. Fees for review of plans remain in effect.) | Base Fee | | Total Fee |
|---|-----------------|---|------------------|
| Development Agreement Preparation & Registration (Does <u>NOT</u> include fees for review of plans) | \$1,000.00 | | \$1,000.00 |
| Development Agreement Status Letter | \$300.00 | | \$300.00 |
| Re-inspection Fee (CCC or FAC) | | Plus \$150.00 per hour (minimum \$450.00) varies | |
| Easement or Right-of-Way Agreement Preparation & Registration (per document) | \$1,000.00 | | \$1,000.00 |
| Deferred Servicing Agreement | \$1,000.00 | | \$1,000.00 |
| Deferred Reserve (MR) Agreement | \$1,000.00 | | \$1,000.00 |
| Encroachment Agreement* <i>*Encroachment Agreements will only be entered into once the Town formalizes a Policy for handling these requests.</i> | | | |
| Application/Request | \$250.00 | | \$250.00 |
| Document Preparation and Registration | \$750.00 | | \$750.00 |
| Amending Agreement | | | |
| Application/Request | \$250.00 | | \$250.00 |
| Document Preparation and Registration | \$750.00 | | \$750.00 |
| Discharge of Registered Document | | | |
| Application/Request | \$250.00 | | \$250.00 |
| Document Preparation and Discharge | \$250.00 | | \$250.00 |
| Document/Plan Review | | | |
| Review by 3rd Party: Engineering, Legal, Reports, Plans | At cost | | varies |
| Professional Services or Peer Review Fees | At Cost | | varies |

| Certificate of Compliance | Base Fee | Total Fee |
|---|-----------------|------------------|
| Residential Certificate of Compliance | \$350.00 | \$350.00 |
| Multi-Residential Certificate of Compliance | \$700.00 | \$700.00 |
| Non-Residential Certificate of Compliance | \$700.00 | \$700.00 |
| Land Use District Confirmation Letter | \$100.00 | \$100.00 |

| File Search/Research Requests | Base Fee | Total Fee |
|--|-----------------|--|
| MR (owing) Report (no subdivision application) | \$500.00 | Plus \$50.00 per Hectare varies |
| OSL (owing) Report (no development or subdivision application) | \$500.00 | Plus \$50.00 per Hectare varies |
| Permit/Plan/Environmental Search (residential) | | |
| Less than 1 hour | \$100.00 | \$100.00 |
| Over 1 hour | \$300.00 | \$300.00 |
| Permit/Plan/Environmental Search (non-residential) | | |
| Less than 1 hour | \$200.00 | \$200.00 |
| Over 1 hour | \$600.00 | \$600.00 |
| Title or Registered Document Search & Print or Email (each) | \$30.00 | \$30.00 |

| Telecommunications | Base Fee | Total Fee |
|------------------------------|-----------------|--|
| Cellular Tower/Antenna | \$5,000.00 | \$5,000.00 |
| Amateur Tower/Antenna | \$275.00 | \$275.00 |
| Addressing | | |
| Re-addressing single address | \$350.00 | \$350.00 |
| Re-naming of street | \$800.00 | Plus \$50.00 per address varies |
| Enforcement | | |
| Stop Order Appeal (to SDAB) | \$250.00 | \$250.00 |

| Refund Requests for Planning & Development Fees | Base Fee | Total Fee |
|--|-----------------------|------------------|
| Prior to Circulation | 75% minus \$150.00 | varies |
| After Circulation & Prior to Decision | 25% minus \$150.00 | varies |
| After Decision | \$0.00 | \$0.00 |
| After Expiry | \$0.00 | \$0.00 |

| Other | Base Fee | | Total Fee |
|--|---------------------|--|------------------|
| Request for Special Council Meeting (non-refundable) | \$250.00 | | \$250.00 |
| Special Council Meeting fee | \$1,750.00 | | \$1,750.00 |
| Reschedule Public Hearing after advertising | \$1,000.00 | | \$1,000.00 |
| Road Closure Bylaw | \$5,000.00 | | \$5,000.00 |
| Security | See Security Policy | | varies |
| 3rd Party Costs/Peer Review | At Cost | | varies |
| *Advertising Fee <i>A new advertising fee on an amended application will only be collected if re-advertising is necessary. No new advertising fee will be charged for files that have not yet been advertised.</i> | \$400.00 | | \$400.00 |
| Custom GIS/Map Requests | Cost + 10% | | varies |
| Request to Council regarding Planning Matters (Delegation) | \$800.00 | | \$800.00 |

Safety Code Permit Fees

| Residential Building Permit Fees | |
|---|-------------------|
| Type of Construction | Permit Fee |
| New Construction- Residential | |
| Main Floor | \$1.00 / sq ft |
| Finished Basement | \$0.60 / sq ft |
| Unfinished Basement | \$0.40 / sq ft |
| Additional Floors | \$0.75 / sq ft |
| Garage/Shed/Accessory Building (Attached or Detached) | \$0.65 / sq ft |
| Deck- uncovered | \$0.50 / sq ft |
| Deck- covered | \$0.50 / sq ft |
| Fireplace / Woodstove | |
| Hot Tub / Above Ground Swimming Pool Residential | |
| Demolition | \$200 |
| Residential roof mounted solar panel installation | |
| Minimum Fee | \$200 |
| Residential Renovations | |
| Basement Development | \$0.60 / sq ft |
| General/Interior Renovations | \$0.50 / sq ft |
| Other | |
| Mobile Home / Ready to Move Home | |
| - on blocks or pilings | \$0.40 |
| - on new foundation (undeveloped) / crawlspace | \$0.45 |

| Non-Residential Building Permit Fees | |
|---|-------------------------------------|
| Type of Construction | Permit Fee |
| New Construction Renovations Additions | \$9 / \$1000 of construction value* |
| Non-Residential Demolition Roof Mounted Solar Panel | \$400 |
| Fire Department Inspections | \$400 |

*Construction Value to be determined according to industry standard Minimum Building Value Calculator found in Addendum A

**All Safety Code permit fees are subject to a 4% Safety Code Council fee with a minimum of \$4.50 and a maximum of \$560

| Electrical Permit Fee Schedule – Residential (SFD) (Homeowner or Contractor Permit) | |
|--|---|
| Undertaking | Permit Fee |
| <u>0-1,200 Sq ft:</u> New Wiring Alterations/Renovations to existing Wired Space <i>(Square footage to be calculated according to developed or wired space. Does not include the wiring of an attached garage when part of new home construction)</i> | \$310 |
| <u>1,201 sq ft and over:</u> New Wiring Alterations/Renovations to existing Wired Space <i>(Square footage to be calculated according to developed or wired space. Does not include the wiring of an attached garage when part of new home construction)</i> | \$310 + \$0.15/sq ft (over 1,200 sq ft) |
| Residential Minimum Fee | \$250 |

| Misc. Electrical Permit Fees | |
|---|------------|
| Type of Work | Permit Fee |
| Service Connection / Panel Change / Temp Service/Hot Tub/AC Unit Connection | \$200 |
| Solar Panel Connection | \$250 |
| Annual Permit | \$500 |

| Non-Residential & Multi-Family Electrical Permit Fees <i>*Permit must be obtained by Master Electrician</i> | |
|--|--------------------------|
| Value of Materials & Labour | Permit Fee |
| Minimum Fee | \$250 |
| \$0 - \$5,000 | \$250 |
| \$5,001 - \$10,000 | \$390 |
| \$10,001 - \$20,000 | \$525 |
| \$20,001 - \$30,000 | \$725 |
| \$30,001 - \$40,000 | \$900 |
| \$40,001 - \$50,000 | \$1000 |
| \$50,001 - \$100,000 | \$1,650 |
| \$100,001 - \$250,000 | \$2,500 |
| \$250,001 - \$500,000 | \$3,500 |
| \$500,000-\$1,000,000 | \$3,500 + \$6.50/\$1,000 |
| Over \$1,000,000 | \$6,750 + \$5.00/\$1,000 |

***All Safety Code permit fees are subject to a 4% Safety Code Council fee with a minimum of \$4.50 and a maximum of \$560*

| Gas Permit Fee Schedule - Residential | |
|---------------------------------------|-------------------------|
| Number of Outlets | Permit Fee |
| 1 - 5 | \$200 |
| 6 - 15 | \$250 |
| 16 - 25 | \$365 |
| 25 + outlets | \$250 + \$10 per outlet |

| Non-Residential Gas Permit Fees | |
|---------------------------------|---|
| Total BTU's | Permit Fee |
| 0 - 400,000 | \$200 |
| 400,001 - 1,000,000 | \$350 |
| 1,000,001 and over | \$500 + \$15 / 100,000 BTU over 1 million |

| Misc. Gas Permit Fees | |
|--|------------|
| Undertaking | Permit Fee |
| Temporary Service/Heat, Mobile Home Connection, Propane Tank Set | \$165 |
| Air Test Only | \$165 |

| Plumbing Permit Fee Schedule – Residential & Non-Residential | |
|--|--------------------------|
| Number of Fixtures | Permit Fee |
| 1 - 5 | \$200 |
| 6 - 20 | \$300 |
| 21 + outlets | \$300 + \$10 per fixture |
| Water Meters (New Construction) | \$200 |

| Private Sewage Treatment System Permit Fees | |
|---|------------|
| Type of Installation | Permit Fee |
| Holding Tank | \$325 |
| Septic Tank | |
| Septic Field Treatment Mound | |
| Packaged Treatment Plant | \$465 |

***All Safety Code permit fees are subject to a 4% Safety Code Council fee with a minimum of \$4.50 and a maximum of \$560*

| Misc. Permit Fees – All Disciplines | |
|---|---|
| Undertaking / Action | Fee / Refund |
| Cancellation Fee: Building Permits / Applications | Prior to plans review: 80% refunded, minimum of \$100 withheld Review complete or permit issued: 50% refunded, minimum of \$100 withheld Inspections Completed: No Refund |
| Cancellation Fee: SubtradePermits/ Applications | Prior to issuance: 80% refunded, minimum of \$100 withheld Permit Issued: 50% refunded, minimum of \$100 withheld Inspections Completed: No Refund |
| Permit Expiry | No Refund |
| Variance | \$125/Hour - Minimum 2 Hours |
| Extension: (as per the timeframe noted within Town of Diamond Valley's QMP and Permit Conditions) | First 6 Months - No Charge 1 Year - \$150 / year |
| Re-opening File to add VOC (after 90 days from closure or after permit expiry date noted on permit) | \$100 |
| Additional Inspections requested/required (in excess of the inspections stipulated in Town of Diamond Valley's QMP) | \$135 / inspection |
| Admin Fee for revisions at Applicant request or incorrect information | \$75 - (does not include fee adjustments based on fee schedule) |
| Work started before permit | Double permit fee |

***All Safety Code permit fees are subject to a 4% Safety Code Council fee with a minimum of \$4.50 and a maximum of \$560*

Administration Fees

| | Black & White | Colour |
|---|---|---------------|
| Photocopies/Printing | | |
| Up to Letter Size (per side) | \$0.50 | \$1.00 |
| Legal Size (per side) | \$0.75 | \$1.50 |
| 11x17 (per side) | \$1.00 | \$2.00 |
| Insufficient Funds / Returned Payment | \$25.00 | |
| Accounts Receivable – Arrears Penalty (payment due 30 days from invoice date) | 18% per annum past 30 days (1.5% per month) | |
| Generation of duplicate account documentation (includes utility bills, assessment and tax notices) | \$10.00 per document | |
| ATIA Request | \$25.00 | |
| Tax Certificate | \$30.00 | |
| Large format maps | Cost + \$50.00 (invoice due within 30 days) | |
| Mail Out Fee | \$1.00 per item* plus postage <i>*Each item must be provided ready to mail, including an envelope, if required.</i> | |
| Commissioner for Oaths (photocopies/printing extra) | | |
| Residents (includes Businesses located within Town) | Free Service up to 3 signatures \$10.00 per signature for subsequent signatures | |
| Non-Residents | \$25.00 for up to 3 signatures \$10.00 per signature for subsequent signatures | |
| Exempt Services | <ul style="list-style-type: none"> • Town Business, Town Permits, Land Titles Documents for properties located in Town • Affordable Housing Applications • Senior's Housing Applications | |
| | Signatures may include: Commissioning, Certified Copies, Exhibits | |

| Civic Operations Fees | |
|---|--|
| Waste Carts: | |
| Garbage, Recycling, and Compost | \$90.00 per Cart + GST |
| Snow removal on sidewalk | At Public Works' Prescribed Rate |
| Excavation permit | \$250.00 |
| Rain Totes | Cost + 20% per Tote, + GST |
| Rain Barrels | Cost + 20% per Barrel, +GST |
| Garbage Collection Rate | |
| Residential Garbage | \$15.42 per unit, per billing cycle |
| Garbage Collection rates will be based on a prorated twelve (12) month fiscal year. | |
| Organic Waste Collection Rates | |
| Residential Organic Materials | \$18.00 per unit, per billing cycle |
| Organic Waste collection rates will be based on a prorated twelve (12) month fiscal year. | |
| Program Fee | \$2.00 per billing cycle |
| Late Payment Penalty | 4% |
| All rates not paid by the due date stated on the Utility Billing, including outstanding amounts owing, will be charged a late payment charge. | |
| Manhole Covers | Cost + 20% |
| Emergency Entrance/Gate Locks | Cost + 20% |

Water Service Fees and Wastewater Service Fees

Bi-Monthly Fixed Rates Water - Residential

| | |
|--------------|-----------|
| 5/8" Meter | \$44.94 |
| 3/4" Meter | \$44.94 |
| 1" Meter | \$112.34 |
| 1 1/2" Meter | \$224.68 |
| 2" Meter | \$359.48 |
| 3" Meter | \$674.03 |
| 4" Meter | \$1123.38 |
| 5" Meter | \$1685.06 |
| 6" Meter | \$2246.75 |

Bi-Monthly Fixed Rates Wastewater – Residential

| | |
|--------------|-----------|
| 5/8" Meter | \$44.94 |
| 3/4" Meter | \$44.94 |
| 1" Meter | \$112.34 |
| 1 1/2" Meter | \$224.68 |
| 2" Meter | \$359.48 |
| 3" Meter | \$674.03 |
| 4" Meter | \$1123.38 |
| 5" Meter | \$1685.06 |
| 6" Meter | \$2246.75 |

Bi-Monthly Fixed Rates Water – Non-Residential

| | |
|--------------|-----------|
| 5/8" Meter | \$44.94 |
| 3/4" Meter | \$44.94 |
| 1" Meter | \$44.94 |
| 1 1/2" Meter | \$224.68 |
| 2" Meter | \$224.68 |
| 3" Meter | \$674.03 |
| 4" Meter | \$1348.05 |
| 5" Meter | \$1685.06 |
| 6" Meter | \$2246.75 |

Bi-Monthly Fixed Rates Wastewater – Non-Residential

| | |
|--------------|-----------|
| 5/8" Meter | \$44.94 |
| 3/4" Meter | \$44.94 |
| 1" Meter | \$44.94 |
| 1 1/2" Meter | \$224.68 |
| 2" Meter | \$224.68 |
| 3" Meter | \$674.03 |
| 4" Meter | \$1348.05 |
| 5" Meter | \$1685.06 |
| 6" Meter | \$2246.75 |

| Consumption Rates per Cubic Metre <i>(Wastewater charges are based on the metered water consumption)</i> | |
|---|---|
| Water - Residential | \$3.28 |
| Water – Non-Residential | \$3.28 |
| Water – Unmetered Rate – Fixed + Consumption | \$160.00 |
| Wastewater - Residential | \$3.58 |
| Wastewater – Non-Residential | \$3.58 |
| Wastewater – Unmetered Rates – Fixed + Consumption | \$166.00 |
| Unreadable Meter When a non-functioning meter is discovered, Administration will attempt to contact the property owner to request access to repair or replace the meter. | Estimate consumption for both water and wastewater <i>Estimates will be an average of the consumption from the last 3 billing periods</i> |
| Unreadable Meter – After 2 billing periods (includes meter with reading errors) | Estimate consumption + 50% for both water and wastewater <i>Estimates will be an average of the consumption from the last 3 billing periods.</i> |
| Stormwater Rate | |
| Stormwater Fixed Rate Residential and Non-Residential | \$10.05 per billing cycle |
| Bulk Water Rate per Cubic Metre | |
| From Town-owned sources <i>Bulk water users are required to set up and maintain accounts in good standing with the Town of Diamond Valley, or provide payment on-site where available.</i> | \$8.00 |
| Late Payment Penalties | |
| All rates not paid by the due date stated on the Utility Billing, including outstanding amounts owing, will be charged a late payment charge. | 4% |
| Program Administration | |
| Water Meters <i>All water meters supplied by the Town shall be the property of the Town at all times</i> | Cost + 20% + G.S.T. |
| Paper Billing Fee | \$2.00 per bill |
| Manual Water Meter Reading | \$15.25 per billing period |
| Water Disconnect and Reconnect, Meter Removal (i.e. demolition), Meter Data Log | \$50.00 (\$75.00 after hours) |
| Water Meter Testing (at Customer request, if meters test within 2% accuracy) | Cost + 20% |
| Reviewing plans for abandonment of Private Sewage System | Consultant's cost + 20% |

Public Safety Fees

Permits, Exemptions and Events Fees

Overweight Vehicle Permits:

| | |
|---|----------|
| Overweight Vehicle Exemption Permit – Single Day Trip | \$75.00 |
| Overweight Vehicle Exemption Permit – 3 Month Period | \$150.00 |
| Overweight Vehicle Exemption Permit – 1 Year Period | \$500.00 |

Street Use Permits:

| | |
|---|--------------|
| Street Use Permit – General Obstructions: <i>Storage Pod, Moving Container, Landscaping Materials, Commercial Waste Bin etc.</i> | \$75.00 |
| Street Use Permit – Special Event Closure: <i>Car Show, flea market etc.</i> | \$150.00/day |
| Street Use Permit – Construction Roadway Closure | \$500.00/day |

Crossing Permits:

| | |
|--|--------------|
| Temporary Crossing Permit: <i>Municipal Reserve, Environmental Reserve, Pathway/Trail</i> | \$100.00/day |
|--|--------------|

Exemptions to Noise Bylaw:

***Extra Duty fee to be exercised at the direction of the Director of Public Safety*

| | |
|--|---|
| Noise Exemption Permit – Construction | \$500.00/day |
| Noise Exemption Permit – Special Event | \$250.00/day |
| Community Peace Officer Extra Duty: | |
| Community Peace Officer | \$120.00/hour** <i>(Minimum 4 Hours)</i> |

| | |
|----------------|---|
| Patrol Vehicle | \$50.00/hour** <i>(Maximum \$360.00 vehicle/day)</i> |
|----------------|---|

| Business Licence Fees | | |
|---|--------------------------|--------------|
| | Resident | Non-resident |
| Annual | \$150.00 | \$250.00 |
| Semi-Annual (January 1-June 30 or July 1-December 31) | \$75.00 | \$125.00 |
| Monthly | \$30.00 | \$60.00 |
| One Week | \$ 15.00 | \$30.00 |
| Home Occupation (Major/Public) | \$150.00 | N/A |
| Home Occupation (Minor/Non-public) | \$100.00 | N/A |
| Home Occupation (Major) Semi Annual | \$75.00 | N/A |
| Home Occupation (Minor) Semi Annual | \$50.00 | N/A |
| Home Occupation One Month | \$20.00 | N/A |
| Home Occupation One Week | \$10.00 | N/A |
| Additional Licence | \$15.00 | \$15.00 |
| Replacement | \$15.00 | \$15.00 |
| Late Charge – if not renewed on or before Jan. 31 | 20% Late Payment Penalty | |

| Animal Licence Fees | | |
|--|---|---|
| <i>In accordance with: Bylaw 2023-21 Responsible Pet Ownership Bylaw</i> | January 1 – June 30 | July 1 – December 31 |
| | <i>Fee for full calendar year (New licences & Renewals)</i> | <i>Pro-rated fee for the remainder of calendar year (New licences only)</i> |
| Dog Licence (required for all dogs older than 6 months) | | |
| Spayed/Neutered | \$25.00 | \$12.50 |
| Intact (not spayed or neutered) | \$60.00 | \$30.00 |
| Service Dog Tag | Exempt | Exempt |

| | <i>Fee for full calendar year</i> |
|---|-----------------------------------|
| Temporary Dog Tag, <i>for visiting dogs only</i> | \$5.00 |
| Replacement Dog Tag | \$10.00 |
| Impound Fees (per day or portion of) | \$75.00/day |
| Vicious Dog Licence | \$750.00 |
| Impound Fee - dangerous, vicious, aggressive dogs | \$300.00 |
| Veterinary Fees | As incurred |
| Backyard Hen Program Licence Fee | \$30.00 |

Community Services and Recreation Fees

Flare and Derrick Community Hall Rental Rates and Fees

GST is not included

Rental Periods

Weekday Rental Period (Monday through Thursday): 7:00 a.m. to 2:00 a.m. the following day

Weekend Rental Period: Friday 4:00 p.m. to Sunday 12:00 p.m.

| Function Type | Daily Rental Rate <i>(More than 150 ppl see surcharge)</i> Sunday to Thursday | Weekend Rental Rate <i>(More than 150 ppl see surcharge)</i> Friday to Saturday |
|---|---|---|
| Full day (Includes kitchen & 1 hr. of cleaning) | DV Resident/Non-profit: \$325 Non-local: \$425 | DV Resident/Non-Profit: \$500 Non-local: \$600 |
| Half day (7 am – 4 pm) (Includes kitchen & 1 hr. of cleaning) | DV Resident/Non-profit: \$150 Non-local: \$200 | Not Available |
| Half day (6 pm – 2 am) (Includes kitchen & 1 hr. of cleaning) | DV Resident/Non-profit: \$225 Non-local: \$275 | Not Available |
| Kitchen only (Includes use of stove, fridge, dishes, cutlery; no chairs or tables) | \$150 for the day | Not Available |
| Hourly rates (kitchen & cleaning not included) | Available depending on reservations. Please contact for more info | Not Available |
| Gazebo Rental | \$30 | \$30 |
| Large event rental surcharge (151-300 persons or open attendance) | \$200 | \$200 |
| Refundable Damage Deposit no GST | \$500 | \$500 |
| Booking Deposit | \$50% of rental rate is due at time of agreement. 50% due 21 days in advance of event. | |
| Additional cleaning fees (Additional cleaning includes taking out garbage, cleaning dishes, putting away of chairs/tables, excessive mopping) | \$75/hour to be paid prior to damage deposit being released \$75 added to Kitchen only rentals of once per week. | |
| If music is to be played at the event: Entandem Music Licensing - RE:SOUND and SOCAN (Society of Composers, Authors and Music Publishers of Canada) | Min. \$45.00 per applicable event where music is played. | |

| Oilfields Regional Arena & Scott Seaman Sports Rink Rental Rates (Per Season) | | | |
|--|--------------------------|---|------------------|
| ORA: Prime: 4:30-10:00 pm Monday-Thursday; 4:30 pm Friday – Midnight Sunday; including holidays. *Ice times starting before 10 pm will be charged Prime rate. | | New Per Hour <i>GST not included</i> | |
| | | 2025-2026 | 2026-2027 |
| Local Youth: | Non-Prime | \$90.00 | \$95.00 |
| | Prime | \$130.00 | \$140.00 |
| Non-Local Youth: | Non-Prime | \$105.00 | \$110.00 |
| | Prime | \$180.00 | \$190.00 |
| Adults: | Non-Prime | \$125.00 | \$130.00 |
| | Prime | \$220.00 | \$230.00 |
| SSSR: | | | |
| | | 2025-2026 | 2026-2027 |
| | Local Youth | \$90.00 | \$90.00 |
| | Non-Local Youth | \$120.00 | \$120.00 |
| | Adult | \$135.00 | \$135.00 |
| | Change Room Only | \$40.00 | \$40.00 |
| | Change Room Only - Daily | \$180.00 | \$180.00 |
| Dry Pad ORA: Weekdays: Hourly Monday – Thursday, excluding holidays Weekends: Friday-Sunday, including holidays ½ Day: 4 hours Full Day: Open - Close | | | |
| | | 2025-2026 | 2026-2027 |
| Local Youth: | Weekdays – Hourly | \$60.00 | \$60.00 |
| | 1/2 Day Weekdays | \$220.00 | \$220.00 |
| Non-Local Youth: | Weekdays – Hourly | \$70.00 | \$70.00 |
| | 1/2 Day Weekdays | \$255.00 | \$255.00 |
| Adults: | Weekdays – Hourly | \$85.00 | \$85.00 |
| | ½ Day Weekdays | \$295.00 | \$295.00 |

| | | | |
|---------------------------|-------------------------|------------|------------|
| All Users Weekend: | Hourly | \$85.00 | \$85.00 |
| | 1/2 Day | \$315.00 | \$315.00 |
| | Daily | \$455.00 | \$455.00 |
| | Weekend 2 days | \$875.00 | \$875.00 |
| | Weekend (Friday-Sunday) | \$1,100.00 | \$1,100.00 |

Dry Pad SSSR:

| | | 2025-2026 | 2026-2027 |
|---------------------------|-------------------------|------------------|------------------|
| Local Youth: | Weekdays – Hourly | \$45.00 | \$45.00 |
| | 1/2 Day Weekdays | \$160.00 | \$160.00 |
| Non-Local Youth: | Weekdays – Hourly | \$55.00 | \$55.00 |
| | 1/2 Day Weekdays | \$200.00 | \$200.00 |
| Adults: | Weekdays – Hourly | \$70.00 | \$70.00 |
| | ½ Day Weekdays | 235.00 | 235.00 |
| All Users Weekend: | Hourly Weekends | \$70.00 | \$70.00 |
| | 1/2 Day Weekends | \$250.00 | \$250.00 |
| | Daily | \$380.00 | \$380.00 |
| | Weekend 2 days | \$695.00 | \$695.00 |
| | Weekend (Friday-Sunday) | \$910.00 | \$910.00 |

Advertising ORA & SSSR

| | | | |
|--|--|----------|----------|
| | Wall Advertising | \$250.00 | \$250.00 |
| | Install fee for ORA or SSSR Wall Advertising | \$50.00 | \$50.00 |
| | ORA Arena Board Advertising | \$450.00 | \$450.00 |
| | First time board fee or replacement of old board | \$100.00 | \$100.00 |
| | Dressing Room TV's | \$250.00 | \$250.00 |
| | Olympia each side | \$250.00 | \$250.00 |
| | Public Skate Sponsor Hourly | \$85.00 | \$85.00 |

2025-2026 Season: September 1, 2025 to August 31, 2026

2026-2027 Season: September 1, 2026-August 31, 2027

| Dr. Lander Memorial Pool Fees | | | |
|--------------------------------------|------------|-----------------|---------------------------------------|
| | Day | 10x Pass | Season Pass (GST Included) |
| Family | \$18.00 | n/a | \$365.75 |
| Adult | \$7.50 | \$65.75 | \$185.75 |
| Senior (60+) | \$6.00 | \$53.00 | \$152.00 |
| Youth/student (12-17) | \$4.75 | \$42.75 | \$157.50 |
| Child (6-11) | \$4.50 | \$40.50 | \$140.75 |
| Preschool (3-5) | \$2.00 | \$20.00 | \$112.50 |
| Tot (under 3) | Free | Free | Free |