

**MINUTES OF THE DIAMOND VALLEY FAMILY AND  
COMMUNITY SUPPORT SERVICES MEETING,  
HELD AT TOWN OF DIAMOND VALLEY MAIN OFFICE,  
301 CENTRE AVE, LOWER LEVEL  
THURSDAY, MAY 11, 2023 AT 6:30 PM**

<b>PRESENT</b>	Councillor Heather Thomson, Traci Fontana-Wegelin, Jacqui Cassidy, Kelli Krauss, Patricia Alward, Heather Pfeil, Irene Waring, Bonita Felton, and FCSS Coordinator Suzan Nagel.	
<b>REGRETS</b>	Margaret Livicker	
<b>CALL TO ORDER</b>	Meeting was called to order at 6:30.	
<b>ADDITIONS/ DELETIONS TO THE AGENDA</b>	<b>Agenda for the May 11, 2023 FCSS meeting</b> The FCSS Coordinator requested the addition of an item to deal with a board member resignation. J. Cassidy MOVED to accept the Agenda for the May 11, 2023 meeting as amended to add Board Member Resignation as the fourth agenda item.	<b>CARRIED</b>
<b>REVIEW / RATIFY MINUTES</b>	<b>Minutes from the February 9, 2023 FCSS meeting</b> Councillor Thomson MOVED to accept the minutes from the February 9, 2023 meeting as presented.	<b>CARRIED</b>
<b>CLOSED SESSION</b>	I. Waring MOVED to take the meeting into a closed session at 6:36 pm to discuss a personnel matter that should be held in confidence in accordance with Section 18(1) of the Freedom of Information and Privacy Protection Act.	<b>CARRIED</b>
	J. Cassidy MOVED to end the closed session at 6:44 pm.	<b>CARRIED</b>
	J. Cassidy MOVED to recommend that Council agree to accept the resignations of both Kylee Sullivan and Bonita Felton from their positions on the FCSS board.	<b>CARRIED</b>
<b>NEW BYLAW AND CODE OF CONDUCT</b>	K. Krauss MOVED to accept the new Diamond Valley FCSS Establishing Bylaw and Council Code of Conduct as information.	<b>CARRIED</b>

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**BOARD MEMBER ROLES** FCSS board members may choose to take on FCSS duties outside of those described in the FCSS Bylaw/ToR to support/assist with board-approved FCSS business/events. Subcommittees may be formed if required.

**ESTABLISHING NORMS** Chairperson T. Fontana-Wegelin MOVED to table the Establishing Norms conversation to next meeting so everyone has a chance to read the background info prior to the session.

**CARRIED**

Councillor Thomson MOVED to provide a copy of the Council Procedure Bylaw to FCSS board members as it is referenced in the first item under 5) *Meeting Procedures* in the FCSS Terms of Reference and is also cited under 14) *Additional Information*.

**CARRIED**

**PROGRAM REVIEW** Three new requests for Subsidized Housekeeping have come through the FCSS office since February. The FCSS coordinator asked everyone to give some thought to any service gaps they may notice that could be addressed and/or advocated for through FCSS.

**NEXT MEETING** Councillor Thomson MOVED to meet in Council Chambers of the former Turner Valley office at 514 Windsor Avenue SW on June 8, 2023.

**CARRIED**

**ADJOURNMENT** The meeting was adjourned at 7:28 pm.

CHAIRPERSON

CO-ORDINATOR

