



## Community Support Grant Post-Event / Project Report (Schedule E)

**To be submitted within 30 days of completion of event or project.  
Please attach additional pages if required.**

| <b>Applicant Information</b>  |   |   |  |  |  |
|---|---|---|--|--|--|
| Applicant's Name:   |   |   |  |  |  |
| Address:  |   |   |  |  |  |
| Phone:  |   | Email:  |  |  |  |
| <b>Event Information</b>  |   |   |  |  |  |
| Event Name:   |   |   |  |  |  |
| Hosting Organization:   |   |   |  |  |  |
| Event Date:   |   | Event Start Time:                                     |  |  |  |
| Approximate Attendance:   |   |   |  |  |  |
| <b>Event Type</b><br><i>(please check all that apply):</i>  | <input type="checkbox"/> Community Event or Celebration | <input type="checkbox"/> Sporting Event or Tournament |  |  |  |
|   | <input type="checkbox"/> Fundraiser                     | <input type="checkbox"/> Walk / Run                   |  |  |  |
|   | <input type="checkbox"/> Festival                       | <input type="checkbox"/> Music Event / Concert        |  |  |  |
|   | <input type="checkbox"/> Neighbourhood Block Party      | <input type="checkbox"/> Private Event                |  |  |  |
|   | <input type="checkbox"/> Parade                         | <input type="checkbox"/> Other:                       |  |  |  |
| Location(s):  |   |   |  |  |  |
| <b>What were the key highlights and / or achievements of your event?</b>  |   |   |  |  |  |
|   |   |   |  |  |  |
| <b>Please report on outcomes including attendance, and marketing initiatives (displaying Town of Diamond Valley brand)</b>                          |   |   |  |  |  |
|   |   |   |  |  |  |
| <b>How did the initiative benefit the Town of Diamond Valley?</b>   |   |   |  |  |  |
|   |   |   |  |  |  |
| <b>Financial reporting: Please attach a Funding Accountability Report (budget vs. actual) outlining financial details related to the initiative</b> |   |   |  |  |  |
| Funding Accountability Report Attached:    Yes <input type="checkbox"/> No <input type="checkbox"/>   |   |   |  |  |  |
| <b>Email a copy to: <a href="mailto:moniquel@diamondvalley.town">moniquel@diamondvalley.town</a></b>  |   |   |  |  |  |