



Community Support Grant Special Event or Project Request for Funding Application (Appendix B)

The Town of Diamond Valley Community Support Grant Program is designed to provide assistance to area organizations, sports groups and individuals involved in special projects, events and initiatives which have a positive impact for the recipients, local residents, and the community by offsetting related costs.

Please submit applications and supporting documents thirty (30) days prior to the scheduled event date by email to Monique LeBlanc, Community Services and Recreation Manager, moniquel@diamondvalley.town

Applicant Information		
Organization Name:		
Address:		
Town/City:	Province:	Postal Code:
Applicant Status (please check):	Non-profit <input type="checkbox"/>	Local School <input type="checkbox"/>
Contact Name:		
Contact Position/Title in Organization:		
Phone:	Email:	
Please give a brief description of the organization and its primary objectives:		

Event or Project Information					
Event Date (if applicable):			Event or Project Location:		
Type of Event or Project (please check):	Amateur Sport <input type="checkbox"/>	Recreation <input type="checkbox"/>	Cultural / Heritage <input type="checkbox"/>	Economic Development <input type="checkbox"/>	Tourism <input type="checkbox"/>
Where will event participants come from? (please check):	Municipal/Regional <input type="checkbox"/>	Provincial <input type="checkbox"/>	Other <input type="checkbox"/> (please specify):		
Select which best describes the history and background of this event (please check):			Regular/Ongoing <input type="checkbox"/>	New Initiative <input type="checkbox"/>	
Is this a public event for Diamond Valley residents to attend?			Yes <input type="checkbox"/>	No <input type="checkbox"/>	
How many people are expected to attend the event or participate in the project?			a. How many volunteers are expected to help: b. In what capacity:		
Project/Event Description: Please describe in detail the nature of the event to be hosted or project to be undertaken:					

Explain how this event or project benefit the residents of Diamond Valley?

Type of Request: How will the funds be used?	Facility Rental Fee <input type="checkbox"/>	Equipment Rental (please attach rental agreement) <input type="checkbox"/>
	Promotions/advertising <input type="checkbox"/>	Other <input type="checkbox"/> (please specify):

Other Sources of Funding

Please identify other sources of funding received or applied to:

	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Amount pending or received:
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Amount pending or received:
			<input type="checkbox"/> Not applicable

Please provide details of how the grant will be used to support the event or project:

Budget: Complete and submit Appendix D: Community Support Grant Application Budget

If the grant is awarded, the cheque shall be made payable to:

Name of Organization:		
Address Line 1:		
Address Line 2:		
Town/City:	Province:	Postal Code:

Declaration

I/we, the undersigned, hereby declare that to the best of our knowledge this application contains a full, current, and accurate account for all matters stated herein;
 DECLARATION: I declare that all of the information in this application is accurate and complete to the best of my knowledge. If the application is made on behalf of the hosting organization, business, or citizen group, it is done so with their full knowledge and consent, and I have been authorized to do so. We confirm that if approved, the funding will be used for the purpose for which this application was approved.

Name of Authorized Project Lead or Organization Chair:	Date:
--	-------

Signature of Authorized Project Lead Chair:

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council Grant. The information is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act and may become public information. Questions regarding the collection of this information can be directed to the FOIP Coordinator, Box 10, Black Diamond, AB T0L 0H0; 403-933-4348.