

# Town of Diamond Valley

Box 10, Diamond Valley, AB T0L 0H0

403-933-4348

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[www.diamondvalley.town](http://www.diamondvalley.town)

## Utilities Disconnection / Reconnection Request

Tax Roll #
Utility Account #
Date of Notice:
Effective Date:

Resident Information		
Date of Application:		Date of Disconnection:
Name:		Date of Reconnection:
Residential Address:		
Current phone:		Alternate Phone:
Owner / Renter:	If renting, name of registered property owner:	
Mailing address:		
Town/City:		Postal Code:
Are you moving out of Diamond Valley? Yes <input type="checkbox"/> No <input type="checkbox"/>		New (forwarding) phone number:
Forwarding Mailing Address (if applicable):		
Town/City:		Postal Code:
Fee		
There is a fee of \$50.00 per disconnection or reconnection (\$75.00 if outside of business hours: 8am – 4pm weekdays).		
Move-Out Notice Agreement		
I understand that I am responsible for the total amount owing including any disconnect / reconnect fees and any outstanding utility amounts. I acknowledge that outstanding amounts may be transferred to the tax account of the above named property, in accordance with section 553(1) of the Municipal Government Act (MGA).		
<b>I confirm that the information contained in this form is true and correct to the best of my knowledge.</b>		
Name (printed):		Date:
Signature:		
Utilities (Office use only)		
Fee Applies: Yes <input type="checkbox"/> No <input type="checkbox"/>	Fee Amount:	Receipt Number:
Work order number:	Completed by:	
Meter reading:	Route number:	
Walk number:	Meter ID:	
Date ordered:	Date completed:	
Entered into system by:	Date entered:	

Personal information will be used in accordance with the Freedom of Information and Protection of Privacy Act (FOIP).