

Master Fee Schedule

Planning & Development Fees	
Planning Document Copies	
Planning Document Copies (Documents are available online)	\$0.50/page B&W; \$1.00/page Colour
Large-format maps (Available on-line)	\$4.00/ft ²
Statutory Plans & Amendments	
Amend Land Use Bylaw	\$1,000.00
Proposed Direct Control Bylaw	\$2,000.00
Amend Municipal Development Plan	\$5,000.00
Propose ASP/ARP	\$2,500.00 + \$75.00/ha
Amend ASP/ARP	\$2,500.00
Propose Concept Plan / Outline Plan	\$2,000 + \$75.00/ha
Public Hearing Advertising	\$250.00
Subdivision/Boundary Adjustment	
Boundary Adjustment Application	\$1,000.00
Subdivision Application	\$2,000.00 + \$200.00 / additional lot
Subdivision Endorsement	\$500.00 + \$100.00 / additional lot
Condominium Registration	\$40.00 / unit
Endorsement Fee (condominium)	\$500.00 + \$100.00/Unit
Time Extension (1st request)	\$200.00
Time Extension (2nd & subsequent)	\$350.00
Appraisal Fee (MR cash-in-lieu)	Invoiced at cost
Subdivision Appeal Fee	\$250.00
Development Permits	
Development or construction commenced prior to obtaining permits	Double the applicable permit fees
Variance of bylaw regulations (in addition to regular permit fee)	\$200.00 per variance requested
Residential	
Detached - Single, studio suite	\$250.00 application fee
	\$3,000.00 security deposit
Attached - side x side (per unit)	\$250.00 per unit application fee
	\$1,500 per unit security deposit
Attached - Apartment (per unit)	\$250.00 + \$50.00 per unit
	\$2,000.00 + \$500.00 per unit
Residential - Building Addition	\$200.00 for up to 2,500 ft ² + \$50.00 for every 1,000 ft ² or portion thereof
	\$1,000.00 security deposit
Residential - Accessory Building	\$100.00 application fee
	\$1,000.00 security deposit
Residential - Home Occupation, Minor	\$50.00 application fee
Residential - Home Occupation, Major	\$150.00 application fee

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Non-Residential	
Non-Residential - New Building, Additions, Accessory Buildings	\$400.00 for up to 2500 ft ² + \$50.00 for every 1,000 ft ² or portion thereof
	\$5,000.00 security deposit or as prescribed in Development Permit, whichever is greater
Non-residential - Change of Use	\$200.00 application fee
	As prescribed in Development Permit
Signs - Permitted	\$50.00 application fee
Signs - Discretionary	\$100.00 application fee
	Security deposit as prescribed in Development Permit
Soil Stripping & Grading	\$500.00 application fee
	Security deposit as prescribed in Development Permit
Demolition Permit	\$200.00 application fee
	\$2,500.00 security deposit
Development Permit, Other	\$250.00 application fee
	Security deposit as prescribed in Development Permit
Time Extension (1 st request)	\$200.00
Time Extension (2 nd & subsequent request)	\$350.00
Development Permit Appeal	\$200.00
Other	
Certificate of Compliance	
Residential	\$100.00
Residential within 2 business days	\$150.00
Non-residential	\$150.00
Non-residential within 2 business days	\$300.00
Land Use District Confirmation Letter	\$50.00
Special Municipal Planning Commission Meeting	\$350.00
Special Council Meeting	\$1,000.00
Encroachment Agreements	
Residential	\$250.00
Non-residential	\$250.00
Preparation of Development Agreement	\$500.00
Road Closure	\$1,000.00
Parking Cash in Lieu	\$2,500.00
Professional Fees incurred in the review or preparation of documents related to an application	Invoiced at cost. 10% late penalty for invoices 60 days past due

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Administration Fees		
Photocopies	\$0.50 BW/\$1.00 Colour	
Insufficient Funds	\$25.00	
FOIP Request	\$25.00	
Tax Certificate	\$30.00	
Commissioner of Oaths	No Charge	
Miscellaneous		
Bins-Waste, Recycling, and Compost	\$90.00	
Snow removal on sidewalk	As Per Public Works Prescribed	
Excavation permit	\$250.00	
Rain Totes	\$175.00 + GST	
Rain Barrels	\$75 +GST	
Water Meters	\$625.00 + GST	
Water Disconnect and Reconnect	\$50.00 (\$75.00 after hours)	
Business Licence Fees		
	Resident	Non-resident
Annual	\$150.00	\$250.00
Semi-Annual	\$100.00	\$125.00
Monthly	\$30.00	\$60.00
One Week	\$ 15.00	\$30.00
Home Occupation (Major/Public)	\$150.00	N/A
Home Occupation (Minor/Non-public) Annual	\$100.00	N/A
Home Occupation Semi Annual	\$65.00	N/A
Home Occupation One Month	\$20.00	N/A
Home Occupation One Week	\$10.00	N/A
Additional License	\$15.00	\$15.00
Replacement	\$15.00	\$15.00
Late Charge	20% Late Payment Penalty shall be levied if not renewed on or before Jan. 31	
Animal Control Licence Fees (first reading given already)		
Dogs (<i>Licences are required for all dogs over the age of 6 months</i>)	January 1 – June 30	July 1 – December 31
Spayed/Neutered	\$25.00	\$12.50
Intact (not spayed or neutered)	\$60.00	\$30.00
Temporary Dog Tag	\$5.00	\$5.00
Service Dog Tag	Exempt	Exempt
Replacement Dog Tag	\$10.00	\$10.00
Impound Fees (per day or portion of)	\$75.00/day	\$75.00/day
Vicious Dog Licence	\$750.00	\$750.00
Impound Fees – dangerous, vicious, or aggressive dogs	\$300.00	\$300.00
Veterinary Fees	As incurred	As incurred
Backyard Hen Program Licence Fee	\$30.00	\$30.00

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Flare 'n' Derrick Community Hall Rental Rates and Fees		
All Fees are subject to change without notice. GST not included		
Rental Periods		
Weekday Rental Period (Sunday - Thursday): 12:00 noon – 9:00 a.m. the following day		
Weekend Rental Period: Friday 12:00 noon to Sunday 9:00 a.m.		
Function Type	Daily rental rate Maximum 150 persons) Weekday (Sunday - Thursday)	Weekend Rental Rate Maximum 150 persons Weekend (Friday to Saturday)
Meetings, seminars, fitness classes, training classes, (kitchen not included)	\$50	\$75
Weddings, dances, banquets (includes kitchen)	\$250	\$375
Auctions, commercial functions (includes kitchen)	\$250	\$375
Kitchen only (includes use of stove, fridge, dishes, cutlery; no chairs or tables)	\$150	\$225
Gazebo power charge (if applicable)	\$30	\$30
Large event rental surcharge (attendance 151-300 person or open attendance)	\$200	\$200
Damage Deposit	\$500	\$500
Booking Deposit	50% of rental rate due at time of booking; 50% due 14 days in advance of event	
Additional cleaning fees	Min. \$75/hour	
If music is to be played at the event: Entandem Music Licensing - RE: SOUND and SOCAN (Society of Composers, Authors and Music Publishers of Canada)	Min. \$30.00 per applicable event where music is played	

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2022-23

Oilfields Regional Arena & Scott Seaman Sports Rink

Rental Rates

	ORA:	New Per Hour	With Tax
Local Youth:	6 am - Noon	\$85.00	\$89.25
	Noon - 4 pm	\$95.00	\$99.75
	4 pm - 11:30 pm	\$120.00	\$126.00
	Weekends & Stats	\$120.00	\$126.00
Non-Local Youth:	6 am - 4 pm	\$100.00	\$105.00
	4 pm - 11:30 pm	\$170.00	\$178.50
	Weekends & Stats	\$170.00	\$178.50
Adults:	6 am - 4 pm	\$115.00	\$120.75
	4 pm - 11:30 pm	\$210.00	\$220.50
	Weekends & Stats	\$210.00	\$220.50
	Public Skating Sponsor	\$65.00	\$68.25
	Roller Skating Sponsor	\$55.00	\$57.75
SSSR:			
	Local Youth	\$90.00	\$94.50
	Non-Local Youth	\$120.00	\$126.00
	Adult	\$135.00	\$141.75
	Change Room Only	\$40.00	\$42.00
	Change Room Only - Daily	\$160.00	\$168.00
Dry Pad ORA:			
Local Youth:	Weekdays - Hourly	\$55.00	\$57.75
	1/2 Day Weekdays (4 to 5 hrs.)	\$200.00	\$210.00
Non-Local Youth:	Weekdays - Hourly	\$65.00	\$68.25
	1/2 Day Weekdays (4 to 5 hrs.)	\$235.00	\$246.75
Adults:	Weekdays & Weekends	\$80.00	\$84.00
All Groups:	Hourly Weekends	\$80.00	\$84.00
	1/2 Day Weekends	\$275.00	\$288.75
	Daily Weekday	\$360.00	\$378.00
	Daily Weekends	\$435.00	\$456.75
	Weekend Sat & Sun	\$800.00	\$840.00
	Weekend Fri, Sat, & Sun	\$1,040.00	\$1,092.00

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Dry Pad SSSR:			
Local Youth:	Weekdays - Hourly	\$45.00	\$47.25
	1/2 Day Weekdays (4 to 5 hrs.)	\$160.00	\$168.00
Non-Local Youth:	Weekdays - Hourly	\$55.00	\$57.75
	1/2 Day Weekdays (4 to 5 hrs.)	\$200.00	\$210.00
Adults:	Weekdays & Weekends	\$70.00	\$73.50
All Groups:	Hourly Weekends	\$70.00	\$73.50
	1/2 Day Weekends (4 to 5 hrs.)	\$235.00	\$246.75
	Daily Weekday	\$315.00	\$330.75
	Daily Weekends	\$380.00	\$399.00
	Weekend Sat & Sun	\$695.00	\$729.75
	Weekend Fri, Sat, & Sun	\$910.00	\$ 955.50
Advertising ORA & SSSR:			
	ORA Wall Advertising	\$240.00	\$252.00
	ORA Arena Board Advertising 1 st Year	\$440.00	\$462.00
	SSSR Wall Advertising	\$240.00	\$252.00
	YouRhere	\$250.00	\$262.50
	Ice Logo	\$800.00	\$840.00
	Olympia	\$530.00	\$556.00